UNDERGROUND PIPELINE UTILITIES COMPLAINT FORM

This completed complaint form will facilitate the Office of Pipeline Safety review for possible violations to the “Louisiana Underground Utilities and Facilities Damage Prevention Law.” This form should be completed to the extent possible and emailed to PipelineInspectors@la.gov. Photographs may also be attached. The toll free number for complaints is 1-833-726-0410.

|  |
| --- |
| CONTACT INFORMATION |
| Name of Complainant:  | Email address: |
| Daytime Phone Number: | Cell Phone Number: |
| Facility Owner Property Owner Excavator Locator Other:  |
| EVENT INFORMATION |
| Date the incident occurred: |
| Address of the incident:  |
| City: | Parish: |
| AFFECTED UTILITY/FACILITY INFORMATION |
| Type of Utility/Facility affected:  Gas  Hazardous Liquid  Unknown  |
| Name of Utility/Facility Owner: |
| VIOLATOR’S INFORMATION |
| Type: Contractor Municipality Excavator Developer Parish Occupant Farmer Utility State Other/Unknown: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   |
| Name of Contact Person: |
| Address: |
| City: | State: | ZIP Code: |
| Phone: | Email: |
| NATURE OF THE COMPLAINT  |
| **(This information is meant to be a guide and does not cover every possible violation of law.)** |
|  Facility was not located or marked |  Facility was mismarked |
|  Digging beyond expiration date |  Digging outside of the physical area of the requested locate |
|  Digging prior to the mark by time |  Not reporting damage of the underground utilities/facilities |
|  No notification made to the One-Call Center |  Other: |
|  Damage to a utility/facility If damage was sustained, please answer the following: |
| No. of customers affected: | No. of people injured: | No. of fatalities: |
| NOTIFICATION |
| Was the One -Call Center properly notified? Yes No |
| If yes, provide the One-Call notification ticket number: |
| SUMMARY |
|  |