



State of Louisiana

COASTAL PROTECTION & RESTORATION AUTHORITY
THROUGH THE DEPARTMENT OF NATURAL RESOURCES
OFFICE OF MANAGEMENT & FINANCE
(IN ACCORDANCE WITH R.S. 49:214.6.2C(4))

July 17, 2015

TO: ALL POTENTIAL PROPOSERS

RE: RSIQ NO. 2503-15-49

“Exhibit Fabrication and Installation Services for the Center for River Studies Coastal Exhibit Area”

Question 1: We are an AV media production company. Clearly the Center for River Studies will have an audio-visual media and software production requirement – will that scope of work (as opposed to AV hardware and systems design) be part of the contract resulting from RSIQ No. 2503-15-49, or will it be contracted separately?

CPRA’s Answer: It will be contracted separately.

Question 2: May the Certificate of Authority to transact business in Louisiana described on page 3 of the RSIQ be obtained by the awardee after notice of intent to award?

CPRA’s Answer: Yes, but it must be obtained prior to contract execution.

Question 3: Is the project fully funded?

CPRA’s Answer: Yes.

Question 4: Is an electronic (via email, PDF) submittal possible vs. a hard copy submittal? If not, may a telephone for your office be provided as per the requirement of our courier, for delivery of hard copies?

CPRA’s Answer: Hard copies must be submitted. The phone number for David Guidry, Department of Natural Resources, is 225-219-1360.

Question 5: [Our company] would like to request the budget estimate for the above referenced project?

CPRA’s Answer: This solicitation will help to inform the budget estimate.

Question 6: Would be coordinating with the fabricator? There are a lot of institutions listed on the drawing package.

CPRA's Answer: The CPRA will be the contract manager. Coordination will take place with the exhibit design team which includes both CPRA and LSU Coastal Sustainability Studio staff.

Question 7: What taxes do you anticipate?

CPRA's Answer: The CPRA will provide the fabrication contractor with the State's tax free form for use when possible. In instances where a particular vendor cannot accept the tax free form, the fabrication contractor will be reimbursed for taxes incurred.

Question 8: What permits do you anticipate?

CPRA's Answer: All building permits have been obtained. It is likely that we will need to resubmit to the Fire Marshall to obtain further approval.

Question 9: Who would make the final decisions regarding value engineering (if required) in order to hit budget?

CPRA's Answer: The CPRA contract manager in consultation with the exhibit design team.

Question 10: Has the building been released for construction? If so, who is the GC?

CPRA's Answer: Yes. The General Contractor for building construction is Stuart & Company General Contractors, LLC.

Question 11: There is a reference to printing directly on the MDF content panels on a typical wall. Would the CPRA consider the image/graphic printed on a separate layer that is then applied to the MDF with reveals?

CPRA's Answer: Yes, we would like to maintain the quality, stability, and color that a direct print could provide. However, the material can change as long as it meets this performance expectation.

Question 12: Will the potential contractor be responsible for providing all the models within the exhibits?

CPRA's Answer: Yes, with the exception of the Expanded Small Scale Physical Model on the first floor of the building.

Question 13: Will the potential contractor be responsible for providing all the plant species for the Wetland exhibit?

CPRA's Answer: Yes.

Question 14: RSIQ Page 3: For profit and non-publicly traded corporations must file disclosure of ownership with Louisiana Secretary of State...Does this apply to LLC's as well?

CPRA's Answer: No, this is only a requirement for corporations.

Question 15: Enclosure 1, Page 1, Item 1: "...all procurement costs will be billed to CPRA by the Contractor as direct expenses with no additional markup." Does this mean no markup will be allowed on materials and/or subcontractors?

CPRA's Answer: We cannot allow markups on costs associated with the procurement of materials. The contractor will be reimbursed for direct expenses at cost. Labor rates should include time, overhead, and travel.

Question 16: In the exhibit industry, it is standard practice to markup materials as part of the overall pricing structure. If loaded labor rates are supposed to cover material purchasing, handling, and carrying costs, labor rates will be higher than usual. Is that your expectation?

CPRA's Answer: We cannot allow markups on costs associated with the procurement of materials. The contractor will be reimbursed for direct expenses at cost. Labor rates should include time, overhead, and travel.

Question 17: Enclosure 1, Page 1, Item 2 Scope of Work: SOW lists millwork, general construction of sheetrock walls, seating, electrical service, flooring, etc.

- a. Does this include purchasing and installing FFE items shown on DD-16 – DD-18?
- b. What is the extent of GC work in the exhibit fabrication contract?
- c. Is a LA licensed GC needed on team?
- d. When an electrical connected is required (i.e. kiosks on DD-31), who is responsible for running power to j-box in floor below kiosk?
- e. Who is responsible for floor coverings?
- f. Who is responsible for walls/interior build-out in exhibit area?

- g. Who is responsible for gallery lighting or other building lighting not integral to exhibit structures/fabricated elements?

CPRA's Answer:

- a. Yes.
- b. Here is a link to the building construction documents:
<ftp://ftp.coastal.la.gov/Large%20Data%20Requests/O%26E/>. All work shown in the construction documents is being conducted by the building GC. Additional elements including, drywall, electrical, etc., shown in the Design Document set would be included in this scope of work.
- c. Yes.
- d. Building GC is responsible for providing finish floor receptacles, data, and electricity.
- e. Floor coverings would be included in this scope of work.
- f. All numbered walls included in the Design Document set are included in this scope of work.
- g. The building GC.

Question 18: Please confirm that the Mississippi River Delta Model is existing and not part of the exhibit contractor's scope of work.

CPRA's Answer: Work associated with the Expanded Small Scale Physical Model is being conducted under a separate contract.

Question 19: Media software and hardware:

- a. Who is responsible for media production?
- b. Who is responsible for media system hardware design and specification?
- c. Programming?
- d. Integration and installation?

CPRA's Answer: The media software and hardware associated with projections and animation will not be included in this scope of work.

Question 20: DD-24 Exterior Wetland Plant Exhibit:

- a. Will electricity for pumps be supplied to the exhibit in base building contract (by GC)?
- b. Will water source (other than hose) and drain be required?
- c. If so, will plumbing be part of the base building contract?

CPRA's Answer:

- a. Yes.
- b. No.
- c. Not applicable.

Question 21: DD-55 Projection Control Station:

- a. Animations and projections of regional images are mentioned – Please provide more information.
- b. Who is responsible for media production?
- c. Image acquisition?
- d. Original filming/photography?
- e. How will the call-out illumination work?
- f. Are these simply push-buttons (momentary switch) which activate spotlights or lasers aimed at map?
- g. Is a computer driven show-controller needed?
- h. Who is responsible for programming?

CPRA's Answer: The projection control station and associated projections and animation will not be included in the scope of this scope of work.